



**University of the Philippines Manila**  
**RESEARCH ETHICS BOARD**

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14 January 2022

TO: ALL PRINCIPAL INVESTIGATORS

FROM:   
JACINTO BLAS V. MANTARING III, MD, MSc  
UPMREB Chair

SUBJECT: UPMREB Operations during the UP Manila Health Break


In view of the Memorandum CCDP 2022-007: Health Break for Teachers and Employees (see attached), the University of the Philippines Manila Research Ethics Board (UPMREB) will continue its operations (electronic processing only) for time critical submissions such as continuing review, resubmissions, amendments, etc., which if not processed, may lead to expiration of ethics clearance or suspension of study recruitment. Work of staff will be staggered to comply with the mandated health break while providing the following services:

1. Process all initial submissions received as of 14 January 2022, 12:00 P.M. and issue corresponding UPMREB panel actions
2. Continue to receive, process, and issue corresponding UPMREB panel actions to all post-approval submissions
3. Conduct all scheduled regular panel meetings
4. Next business day response to all queries unless urgent (see below)

For urgent matters, cc the UPMREB Coordinator ([ebjimenez@post.upm.edu.ph](mailto:ebjimenez@post.upm.edu.ph)) in all communications addressed to [upmreb@post.upm.edu.ph](mailto:upmreb@post.upm.edu.ph). Regular screening and receiving of initial submissions will resume on 24 January 2022.

For information and guidance of all concerned.

Noted:

  
ARMANDO C. CRISOSTOMO, MD, MHPed  
Vice Chancellor for Research, UPM